

Documentation Request Form

Please complete this form so that Opportunity Home San Antonio may process your request for documentation. Please select the specific documentation / information you are requesting and your preferred method of delivery.

Note: Hard copies of requested documents are available at a cost of \$0.10 per page. **Copies through email will be provided at no cost.**

Requested Documentation

☐ **Balance Owed to Opportunity Home**

Deliver by: ☐ Mail ☐ Email

☐ **Other Documents / Information:**

Deliver by: ☐ Pickup ☐ Email

General Information

Please check the box that applies to you: ☐ Landlord ☐ Participant ☐ Applicant

Name Last 4 of SSN

Phone

Email Address

Mailing Address

City State Zip Code

If you are a Landlord or Owner, please provide the name of your tenant and the address of the unit for which you are requesting documentation:

Tenant Name

Unit Address

City State Zip Code

*Documentation requested will be made available within **7-10 business days***

For Office Use Only

Date Received

Received By

Forwarded To