



818 S. FLORES ST. SAN ANTONIO, TEXAS 78204 www.saha.org

Procurement Department

ADDENDUM # 1

To: File 2001-910-27-4992
IFB for: Bulk Pickup Services Agency Wide

Changes:

Change 1: Page 2 of the solicitation states the IFB can be obtained through different online sources. One of the sources has changed from <http://nahro.economicengine.com> to: <https://ha.internationaleprocurement.com>

Change 2: Old Submission Due Date was February 27, 2020 at 2:00 PM.
New Submission Due Date: **March 6, 2020 at 2:00 PM**
Anticipated Approval by the Board: **April / May**

Change 3: Revised Bid Fee Sheet Attached.

The following questions are asked:

Question 1: What is the Trash-out Service Fee? Can you please explain this item?

Answer 1: Trash out as described in the Scope of Work will require the vendor to enter a unit, common room, office, etc. to perform the services. The trash-out service fee is incurred for performing the service if applicable. Regular bulk pickup charges are combined with the trash-out fee. (Fee + Cu.Yds. of debris removed = Total Invoice) This service is on a call out basis.

Question 2 In the event that we want to subcontract services, how long will it take to receive the approval of the subcontractor?

Answer 2: Each subcontractor must have a Profile of Firm form filled out and sent in with your bid. They are vetted at the same time as your bid. If you need to change during the contract period a Profile of Firm form must be submitted with your request. Approval time is generally just a few days.

Continued on Next Page



Question 3 If we want to subcontract work to another company, would their employees need background checks and drug tests submitted to SAHA prior to getting the approval or does this policy only apply to our direct employees? I know the checks and drug tests will need to be done for all individuals involved but I wasn't sure if we will be the ones to ensure the subcontracting companies provide us the info or do we submit info directly to SAHA. How recent does the background check and drug tests need to be prior to submission?

Answer 3: Awarded vendors are required to do background checks and drug testing on employees. We do not have them submitted to SAHA, but the vendor must be able to provide it upon request. Subcontractors are held to the same standards of the prime contractor.

Question 4: How much time will we receive to prepare prior to the contract starting? Do you have an estimated timeframe of when the contract will start after it is granted?

Answer 4: Contractor should be ready to begin work upon execution of the contract. See Revised Bid Fee Sheet attached with added line for this purpose.

Question 5: How many vehicles/trailers and direct employees does SAHA recommend that we have for this contract?

Answer 5: SAHA cannot and will not advise Contractors on business operating decisions. Vendors must have enough resources to perform the requirements of the contract.

Question 6: Are bed bug infected items anticipated? If so, can we add an additional fee?

Answer 6: Yes bed bugs are anticipated in the bulk pickups. Some items may have been treated prior to being put into the disposal areas by our Pest Treatment vendors; however this cannot be guaranteed. Additional fees are not acceptable.

Question 7: Pg.11: Clause 3.18 - my interpretation is that we can charge a fee if we have to wait to be able to get onto property to haul? Can we add a dry run fee if we have to come back later?

Answer 7: No. Section 3.18 is about occupancy and clearly states that for the purpose of bidding it is to be assumed the properties are at full capacity and we will not accept additional fees.

“For the purposes of this solicitation each development shall be considered fully occupied... Bidders must include these variables in their proposed fees. SAHA shall not pay additional sums for a proposer’s failure to factor these conditions into their submittal.”



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Question 8: We know that we have to share our dump tickets with SAHA, do you also want us to share donation, recycle, and repurpose receipts? (Our goal is to do this up to 60% of what we pick up)

Answer 8: Yes. All dump/recycling tickets must be shared. Donations and repurpose sites are not proper disposal sites for this solicitation. SAHA is not approving of the use of bulk pickup items for the alternate disposal uses by the contracted vendor, to include donations and repurposing.

Attachment A (Scope of Work) states: **Disposal Sites:** Contractor shall provide a listing of his proposed disposal sites. All disposal sites shall be properly licensed and/or permitted. A copy of the ticket issued by the disposal site should accompany each invoice to SAHA. SAHA reserves the right to request disposal ticket documentation if not supplied at time of invoicing.

By: Shayne Everett-Endres
Shayne Everett-Endres, Purchasing Agent

Date: February 19, 2020

Bid Fee Sheet - Revised

The undersigned proposer hereby states that by completing and submitting this Form and all other documents within this submittal, he/she is verifying that all information provided herein is, to the best of his/her knowledge, true and accurate, and that if SAHA discovers that any information entered herein to be false, that shall entitle SAHA to not consider or make award or to cancel any award with the undersigned party. Further, by completing and submitting the submittal, and by entering the costs where provided, the undersigned is thereby agreeing to abide by all terms and conditions pertaining to this IFB as issued by SAHA, in hard copy. Pursuant to all IFB Documents, all attachments, and all completed Documents submitted by proposer, including these forms, addendums, and all attachments, the undersigned proposes to supply SAHA with the services described herein for the fee(s) entered within the areas provided.

By signing and submitting this solicitation, Proposer agrees that SAHA may add or delete quantities, scheduled items, and properties at these solicitation prices and conforming to solicitation specifications.

- Pricing:** Pricing includes all associated costs with the removal of bulk trash from property bulk waste enclosures per the scope of work, to include but not limited to travel, disposal fees, and maintenance costs. Per Service pricing is for **as needed** unit trash outs, enclosure cleanouts, and "loose" bulk waste removals such as chairs, mattresses, tables, brush, wood, etc.

Amount Collected in Pick-Up	Per Service as needed Pricing	Scheduled Service 1x per Month	Scheduled Service 2x per Month	Scheduled Service 3x-More per Month
Under 10 Cu. Yards				
10 -20 Cu. Yards				
20 -30 Cu. Yards				
30 - 40 Cu. Yards				

- Regulated Items:** Other callouts may include hazardous waste items such as abandoned tires. Pricing is per visit to the property and includes all associated costs. The list below is not a complete list of items and other items may be called upon for pickups.

Regulated Items:	UOM	QTY	Cost	Cost Per Additional Tire
Passenger Car/Truck Tires	EA	1		
Large/Oversized Truck Tires	EA	1		
Household Items (bleach, bug spray, drain cleaner)	Cu.Yd.	1		
Dried Paint Containers	Cu.Yd.	1		
Television, Microwave, Computer, Monitor, etc.	EA	1		

Company Name: _____

3. Small Items: Prices are for individual call outs for loose items. The list below is not a complete list of items and other items may be called upon for pickups.

ITEM	UOM	QTY	Cost	Cost Per Additional Item
Chairs / Tables (Nightstands, etc.)	EA	1		
Shopping Carts	EA	1		
Small Rugs	EA	1		

4. Large Items: Prices are for individual call outs for loose items. The list below is not a complete list of items and other items may be called upon for pickups.

ITEM	UOM	QTY	Cost	Cost Per Additional Item
Refrigerator / Freezer	EA	1		
Washer / Dryer	EA	1		
Couch / Love Seat	EA	1		
Dressers / Tables (Kitchen)	EA	1		
Mattress: Twin / Full	EA	1		
Mattress: Queen / King	EA	1		

3. Additional Fees/ Costs:

Trash-out Service Fee: \$ _____

Other: _____

4. Mobilization Time: Amount of time needed to mobilize personnel from date of signed contract. _____ Days.

5. Sub-Contractors: Proposer shall identify his sub-contractors if any:

a) _____

b) _____

Addenda Acknowledgements

Addendum #1 _____ Date: _____

Addendum #2 _____ Date: _____

Addendum #3 _____ Date: _____

Company Name: _____

_____ Signature	_____ Date
_____ Printed Name	_____ Company
_____ E-mail address if available	
_____ Phone	_____ Fax

Page 3 of 3

